



TUITION ASSISTANCE PROGRAMS

COURSES OF STUDY COVERED UNDER TUITION ASSISTANCE PROGRAM:

- ❖ Nursing: LPN RN BSN
- ❖ Long Term Care Administrators
- ❖ Hospice Team Directors

FUNDING:

CI will pay up to 100% of the total cost of the participant's educational program.

- ✓ Agreements less than \$5,250/year require a TWO year stay-on commitment
- ✓ Agreements greater than \$5,250/year require a THREE year stay-on commitment
- ✓ *Funding greater than \$5,250/calendar year is considered taxable income by the IRS*

CI will fund the following expenses (directly related to participant's specific program):

- ✓ Tuition
- ✓ Books
- ✓ Supplies
- ✓ Fees
- ✓ Expenses for professional licensure

ELIGIBILITY REQUIREMENTS:

- ✓ Full-time status
- ✓ At least 6 months of employment
- ✓ Most recent performance evaluation must be satisfactory or above
 - Program applicants with less than one year of employment must have a performance evaluation completed at the time of application to the program and it must be rated at satisfactory or above must not have received any corrective actions

PROGRAM REQUIREMENTS:

- ✓ Participant must enroll in consecutive academic terms.
- ✓ Program applicants must remain in good standing and continue to receive satisfactory or above performance evaluations while participating in the Tuition Assistance Program.

POST PROGRAM REQUIREMENTS:

- ✓ Participants must earn license/degree within 6 months of program.
- ✓ After completion of program, participants are required to work full-time in their new position for either 2 or 3 years depending on agreement.