



## TUITION ASSISTANCE PROGRAM -- OVERVIEW --

### CARE INITIATIVES' TUITION ASSISTANCE PROGRAM COVERS THE FOLLOWING COURSES OF STUDY:

- ❖ Nursing: LPN RN BSN
- ❖ Long Term Care Administrators
- ❖ Hospice Team Directors
- ❖ Master's programs approved by Home Office management
- ❖ Other programs approved by Home Office management

### FUNDING:

CI will pay up to 100% of the total cost of the participant's educational program.

- ✓ Agreements less than \$5,250/year require a TWO year stay-on commitment
- ✓ Agreements greater than \$5,250/year require a THREE year stay-on commitment
- ✓ *Funding greater than \$5,250/calendar year is considered taxable income by the IRS*

CI will fund the following expenses (directly related to participant's specific program):

- ✓ Tuition
- ✓ Books
- ✓ Supplies
- ✓ Fees
- ✓ Expenses for professional licensure

### ELIGIBILITY REQUIREMENTS:

- ✓ full time status
- ✓ at least 6 months of employment
- ✓ most recent performance evaluation must be satisfactory or above
  - Program applicants with less than one year of employment must have a performance evaluation completed at the time of application to the program and it must be rated at satisfactory or above
  - Must not have received any corrective actions

### PROGRAM REQUIREMENTS:

- ✓ Participant must enroll in consecutive academic terms.
- ✓ Program applicants must remain in good standing and continue to receive satisfactory or above performance evaluations while participating in the Tuition Assistance Program.

### POST PROGRAM REQUIREMENTS

- ✓ Participants must earn license/degree within 6 months of program.
- ✓ After completion of program, participants are required to work full-time in their new position for either 2 or 3 years depending on agreement.

**FOR MORE INFORMATION, CONTACT:**  
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